# Procedure for reporting commercial sexual exploitation of **children and adolescents in travel and tourism.**

In Bella Aventura Costa Rica, we have developed the following complaint form as part of the guidelines to follow in case of a formal complaint about any situation that violates the rights of Costa Rican children and adolescents. This response to our commitment to prioritize the well-being of the country's most vulnerable populations. Please complete the following form.

#### Name of the company or person making the complaint (this is optional).

Your name:	
Company / Department	
Date:	

### Identification details of the alleged victim (if available).

Name:	
Address	
Approximate age:	

## Suspect's identification details (if available).

Full Name:	
Address:	
Approximate age:	
Physical characteristics:	

## Place where the events took place (address as exact as possible)..

#### Detailed description of the facts complained of:

It is not a requirement to have all the information to file a complaint. You should only provide as much information as possible to facilitate the investigation process. To make your complaint effective, please send this form to the following e-mail addresses: promoción@paniamor.org, trataytrafico@migracion.gog.cr, oij\_dsexuales@poder-judicial.go.cr

